

Prepared by: AK

Checked by: PL

Approved by: TD

Legal basis:

- The Labour Code of 26th June 1974 (Art. 22^{1a}(1, 2, 5); Art. 22^{1a} (1); Art. 22^{1b} (1), (Journal of Laws 2020, item 1320).
- Article 6(1), point a i b; Article 9(1, 2) GDPR.
- Personal Data Protection Act of 10 May 2018 (Journal of Laws of 2019, item 1781)..).

When you applicate your recruitment documents to us, do so at **rekrutacja@bq-electric.com**.

Remember to submit your CV with the information mentioned in the The Labour Code of 26th June 1974 (Article 22¹ (1), Journal of Laws 2020, item 1320), which includes:

- name (names) and surname,
- birth date,
- contact date (it can be yopur pohone numer, address for correspondence, email address...),
- education,
- professional qualifications and
- the course of employment to date.

If you would like to take part not only in the current, but also in the next recruitment process conducted by BQ Sp. z o. o. , please include a statement of your consent to the processing of your personal data for use in our next calls for applications (for 12 months). Without such consent, we will have to delete your application documents at the end of this call for applications.

„I hereby give consent for my personal data included in the application to be processed by BQ Sp. z o.o. for the purposes of the recruitment process in the period of 12 month for the same or similar vacancy”.

.....
(date and your signature)

If you have included in your application documents special categories of data referred to in Art. 9(1) GDPR (for example you put down any information that reveals your racial or ethnic origin, political opinions, religious or philosophical beliefs, trade union membership or data relating to your health, sexuality or sexual orientation, genetic data or biometric data) please attach a separate consent to the processing of these data at the end of your documents. Without such consent, we will not be able to process this data in your application documents - we will have to delete it.

„I hereby give consent for my personal data included in the application to be processed by BQ Sp. Z o.o. in accordance with Art. 9(1)of the GDPR”.

.....
(date and your signature)

Please read the Applicant Information Clause (INS_005-APX_003) and our Data Protection Policy (POL_001) on our website **www.bq-electric.com** (in the **Privacy Policy** tab) before sending to us your documents on **rekrutacja@bq-electric.com**.

The receipt by us of your application documents shall be deemed to indicate that you have read and accept the information contained in the above mentioned clause and other documents on our website.